Request for Proposals

2019-2020 Public Services

The City of Niagara Falls Department of Community Development is seeking competitive proposals for the provision of CDBG-eligible public services in the City of Niagara Falls.

The City of Niagara Falls Department of Community Development (NF CD) is seeking proposals for public services that benefit low to moderate income individuals in the City of Niagara Falls.

Community Development has Community Development Block Grant (CDBG) funds, provided to the city by the U.S. Department of Housing and Urban Development, available for this activity. CDBG funds may be used to pay for labor, supplies, and material as well as to operate and/or maintain the portion of a facility in which the public service is located. This includes the lease of a facility, equipment, and other property needed for the public service.

Proposals that commit dollar-for-dollar match funding or better from non-federal sources to this activity will be viewed favorably.

The City will accept proposals submitted via the Zoomgrants grant portal accessible from https://nf-cd.org/grants on or before 12:00PM on **Friday**, **November 12**, **2018**. All applicants submitting proposals will be notified of the selection of the successful applicant by mail on or around November 18, 2018.

RFP Requirements:

1. ***Applicants must fully complete the 2019 CDBG & HOME Application, which can be found at www.nf-cd.org/grants, providing all application materials specified, regardless of whether or not applicant has submitted other applications for 2019 CDBG & HOME funding. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.***

2. ***Applicant must indicate in the ZoomGrants Pre-Application Questions that they are submitting an application to the Public Service Request for Proposals.***

3. ***The public service must be a new or expanded service. To qualify as an expanded service, grantees must demonstrate that there has been a quantifiable increase in the service than was delivered in the 12 months prior to the grantees latest action plan.***

Selection Criteria

NF CD will evaluate the proposals on the following basis:

1. **Ideal proposals will include 1:1 (or better) match funding from non-federal sources.**

2. **Ideal proposal will address one or more of the following areas:**

    a. **Substance abuse counseling or prevention, especially activities aimed at preventing opioid and heroin overdose deaths**
    b. **Lead paint prevention and education programming (not rehabilitation or remediation)**
    c. **Workforce development and job training**
    d. **Youth programming for children 12-17**

Proposal Instructions

APPLICATION SUBMISSION AND DUE DATES:
The applicant is responsible for ensuring completion by **12:00pm on Friday, November 9, 2018**. All applications should be submitted electronically through ZoomGrants. Please no not email, mail, or deliver any part of the application; only what is submitted through ZoomGrants will be considered part of the application. Niagara Falls Community Development in its discretion may extend the application deadline.

FURTHER QUESTIONS AND ASSISTANCE:
Please consult the **ZoomGrants University** for questions regarding the set up of your organization's ZoomGrants account, answering or uploading information to the application, and all other technical assistance needs. If you still have questions, please contact ZoomGrants directly at Questions@ZoomGrants.com. If questions arise that are not answered in this RFP or at nf-cd.com/grants, please contact Jarrett Steffen, Compliance Officer, at jarrett.steffen@niagarafallsny.gov or 716-286-8811.